



Private Hire Information

Imagination Kidz is available for exclusive private hire any weeknight from 5pm and from 5.30pm Saturday and Sunday nights. We can cater for your food requirements or you can BYO.

Imagination Kidz is the ideal place for any function where children are involved. You have exclusive use of our multipurpose centre which is perfect for:

- Large family gatherings
- Childcare breakups
- Large Birthday parties
- Sporting club presentations
- Christmas breakups
- Religious celebrations
- School/Kinder fundraisers or Social nights

How much does it cost?

\$700 for 3 hours hire plus an extra 1/2 hour for set up, so a total of 3 1/2 hours, \$75 for every ½ hour after. We will allow 10 minutes to vacate the premise after you function has finished.

The centre is available for hire every night of the week from 5.30-8.30pm and ½ hour earlier during the week if needed.

A \$100 non-refundable deposit is required to secure your booking.

A maximum of 100 people including children.

Sound System

We have a wonder Boom speaker which you can connect to via your phone or radio.

Can I bring my own food?

Yes, your own food can be brought in for your private function.

Can I use the kitchen facilities on the night?

No, you are unable to utilise the kitchen facilities yourself.

You could use the pie warmer if needed and fridge for Birthday cake.

Can Imagination Kidz cater for your function?

Yes, we would be happy to cater your function. We have kids party food and adult platters available which are listed on our website. We can discuss options with you.

Am I able to purchase coffee and tea on the night?

Yes, coffee and tea are available on the night of your function. However, you need to let staff know at the time of booking that you require this, so adequate staff can be rostered.

Is the café open on the night of the function?

No food from the menu will not be available unless pre ordered.

Drinks/cake fridge sweets can be purchased.

Do I need to supply my own plates, cups, cutlery etc?

Yes, you will need to supply all your own crockery, cutlery, platters, napkins, sauces etc for the function if you bring in your own food.

Is there anything I cannot bring into the centre?

Yes, we request no glitter, sparklers or party poppers in the centre.

No nuts or popcorn please.

Do the staff serve food during the function?

Our staff will be available to assist on the night; however, they do not walk around with or serve the food.

A table will be set up on the night where any food cooked or heated will be placed.

Do I need to clean up at the end of the night?

We ask that you pack up all of your belongings, but otherwise our staff will take care of cleaning on the night. **We ask that any tables that were moved are returned to their original location and that all rubbish is placed in the bins supplied.**

Will the staff supervise the children in the playground?

No, your function leader is responsible for the evening. You will need to take control and make sure all play rules are being followed:

- No climbing up slides or running down – only for sliding down
- No climbing up elastic tower only for weaving down – no jumping
- No flips

- Play safe rules
- Only children under 3 in the toddler area
- Socks must be worn at all times
- No food or drink to be taken into the equipment
- Be considerate of all, particularly watching out for younger children

If our guests cause damage or break anything in the playland, are we responsible?

If there are any breakages or damage, or if our premise is left in an unacceptable state, Imagination kidz will contact you about the cost to rectify the issue.

Are we allowed to bring alcohol to our function?

Alcohol is not permitted on the premises unless you have a temporary alcohol licence, you will need to apply for this yourself in your name through liquor licencing SA. They charge \$99.

Proof of your licence needs to be emailed to Imagination Kidz 1 week prior to your event and displayed on the night of your function.

Please ask our staff at time of booking for more information on how to apply.

You will be required to sign an Acknowledgement Form accepting the terms and conditions of hire for after hours and provide that to us at least 48 hours prior to your function.

FOR ALL BOOKINGS AND FURTHER INFO PLEASE CALL: (08) 8352 5451

Private Venue Hire Imagination Kidz Acknowledgment Form

Full Name _____

Contact Number _____

Date and Time of Event _____/_____/_____@_____AM/PM

I hereby acknowledge that I have read, understand, and will comply with the rules and conditions of private hire of the venue at Imagination Kidz Play Cafe.

Signature

Date